1. Adjusted machine controls and changed tool settings to keep dimensions within specified tolerances.
2. Replaced dull or inefficient equipment parts to enhance machinery performance and improve production yields.
3. Increased production standards by minimizing production failures and promoting efficient setups.
4. Inspected sample workpieces to verify conformance with specifications using instruments such as gauges, micrometers and dial indicators.
5. Completed tasks according to production sheets specifications and quality standards to meet or exceed tight tolerances and avoid wasting materials.
6. Double-checked machinery and shop mathematics for each job and coordinated equipment and supplies to achieve targets.
7. Worked with supervisors to troubleshoot and resolve encountered equipment or material issues and maintain optimal production levels.
8. Mounted attachments such as relieving or tracing attachments to perform operations such as duplicating contours of templates or trimming workpieces.
9. Operated [Type] and [Type] equipment by closely monitoring production progress and readjusting setup to produce high-quality work.
10. Checked orders to define necessary attachments and equipment needed for each job, set up machines and calibrate settings.
11. Adhered to social distancing protocols and wore mask or face shield at all times.
12. Actively listened to customers, handled concerns quickly and escalated major issues to supervisor.
13. Worked closely with [job title] to maintain optimum levels of communication to effectively and efficiently complete projects.
14. Saved $[amount] by implementing cost-saving initiatives that addressed long-standing problems.
15. Monitored all company inventory to ensure stock levels and databases were updated.
16. Resolved problems, improved operations and provided exceptional service.
17. Identified issues, analyzed information and provided solutions to problems.
18. Offered friendly and efficient service to all customers, handled challenging situations with ease.
19. Collaborated with [department or management] to achieve [result].
20. Completed [task] to ensure compliance with relevant [type] regulations.